

KINGSTON SEYMOUR PARISH COUNCIL

Minutes of a meeting of the Kingston Seymour Parish Council held on
Monday 13th May 2019 at 21.00
In the Foyer of the Kingston Seymour Village Hall

Councillors Present:

Mike Sewell (MS) Chairman	Richard Barber (RB)	Zoe Bartlett (ZB)
Bryony Cole (BC)	Paul Cox (PC)	Ian Wariner (IW)

In attendance:

Steve Dixon (SD) Clerk & RFO Steven Bridger – District Councillor

1. Apologies for absence

Apologies had been received from Councillor Fred Malton. Apologies had also been received from Wendy Griggs, (District Councillor), Carolyn Hills (Parish Liaison NSC) and PC Adam Clarke.

2. To record declarations of interest in items on the agenda

None

3. Members of the public are invited to address the council

There were no members of the public present.

4. To discuss and agree the Agenda for the Annual Parish Meeting which will take place on Thursday 6th June.

A draft agenda was put forward by the clerk and, after discussion, this was agreed by Council. The meeting will be held on the 6th June because the planned date of the 23rd May has been taken over by European Elections.
Action: Clerk to publicise the meeting at the appropriate time.

5. To confirm the minutes of the following meetings:

- 5.1 Full Meeting – 11th March 2019

Confirmed as a true record. Proposed by IW, seconded by PC and supported by those present.

- 5.2 Planning / Additional Meeting – 1st April 2019

Confirmed as a true record. Proposed by IW, seconded by PC and supported by those present.

- 5.3 Planning Meeting – 23rd April 2019

Confirmed as a true record. Proposed by PC, seconded by MS and supported by those present.

6. Infrastructure. To discuss any updates and to agree the next actions.

The clerk had received brief updates on the following:

Road Safety Strategy – it remained the intention of NSC that the supported changes would be undertaken early in this financial year. The estimated cost of the Parish Council sponsored changes is now £3,300. It is also hoped that the gates will be realigned before the APM

Action: Clerk to write to NSC for more definitive dates to share at the APM.

Cycle Route – NSC are bidding for funding from DEFRA and from the Highways Agency. They intend to undertake the preparatory work during this calendar year then, provided that funding is secured, enact the project in the period March to September 2020.

Coastal Path – Natural England intend to publish their proposals in June 2019 and the Parish Council will have the statutory eight week period in which to formally comment.

7. Services, Resilience and Community. To discuss any updates and to agree the next actions.

There were no updates and no known immediate issues in this area.

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8. Finance

- 8.1 To receive the current Financial Report.

The clerk presented a financial update and noted that the first portion of the annual precept had been received resulting in the current account having a balance of £10.2k and he also reported that apart from his salary (net £315 p.m.) the only cheque for over £100 that had been issued was for £316.80 to Somerset Web Services for the annual support and maintenance of our web site.

- 8.2 To consider all known factors and to agree the Council's budget for the year 2019/2020

The interim budget agreed by the previous Council (total spend of £16,027) was re-presented and, after discussion, it was proposed by IW, seconded by RB and supported unanimously that this budget will be taken forward.

- 8.3 To discuss and agree amendments to the Council's banking arrangements.

A retiring Councillor had been a signatory and after discussion, it was agreed that BC would be the new signatory.

To satisfy the Bank's requirements: It was resolved that the authorised signatories in the current mandate, for the accounts detailed in section 2 (*of that mandate*), be changed in accordance with sections 5 (*removal of Peter Harris*) and 6 (*addition of Bryony Cole*) and the current mandate will continue as amended.

This resolution was proposed by PC, seconded by IW and unanimously agreed.

Action: Clerk to submit the completed forms to the Bank

9. To agree any items that are to be placed on the next meeting agenda (10th July).

There would be a review of the issues raised by Parishioners at the forthcoming APM. RB requested that a discussion is undertaken regarding the maintenance of the village environment.

There being no other business, the meeting closed at 21.55.

Steve Dixon

Steve Dixon,
Clerk & Responsible Financial Officer,
14th May 2019