

KINGSTON SEYMOUR PARISH COUNCIL

The Annual Meeting of Kingston Seymour Parish Council will be held on
Monday 11th May 2015 at 7.30pm at the Village Hall (meeting room)

AGENDA

Outgoing chairman in the chair:

1. All councillors - Signature of Declarations of Acceptance of Office
2. Election of Chairman and signature of Declaration of Acceptance of Office

Incoming chairman in the chair:

3. Apologies for absence
4. Election of vice-chairman and signature of Declaration of Acceptance of Office
5. Registers of Members' Interests
6. Co-options – arrangements

As only five persons stood for election to the Parish Council, their nominations were uncontested and all five deemed elected. Two vacancies remain to be filled by co-option. The vacancies will be advertised and candidates invited to attend a special meeting of the Council in June.

7. Financial:

- (i) Accounts for year ended 31.3.15 – to receive and approve
- (ii) Audit Sub-committee – to receive report (report of internal auditor, risk assessment, insurance review)
- (iii) Annual Return – to complete and approve
- (iv) Renewal of Mandate to make payments against budgeted items between meetings
- (v) Alteration to bank mandate - new cheque signatory
- (vi) Schedule for compliance with Transparency Code for small councils

8. Annual Review of:

- (i) Standing Orders
- (ii) Financial Regulations – *no need to review, revised version adopted Jan 2015, due for review September earliest*
- (iii) Frequency / dates of meetings
- (iv) Sub-committees and councillors' special duties
- (v) Attendance at meetings of other bodies
- (vi) Subscriptions to other bodies

Leonie Allday, Clerk
6.5.15