

KINGSTON SEYMOUR PARISH COUNCIL

The Annual Meeting of Kingston Seymour Parish Council will be held on Monday 13th May 2013 at 7.30pm at the Village Hall (meeting room)

AGENDA

Outgoing chairman in the chair:

1. Election of Chairman and signature of Declaration of Acceptance of Office

Incoming chairman in the chair:

2. Apologies for absence
3. Election of vice-chairman and signature of Declaration of Acceptance of Office
4. Registers of Members' Interests – councillors to advise Clerk of any material changes
5. Financial:
 - (i) Accounts for year ended 31.3.13 – to receive and approve
 - (ii) Renewal of Mandate to make payments against budgeted items between meetings
 - (iii) Audit of Accounts 2012/13 – to note timetable
 - (iv) Audit Sub-committee – to receive report (risk assessment, insurance review)
 - (v) Annual Return – to complete and approve
6. Annual Review of:
 - (i) Standing Orders
 - (ii) Financial Regulations
 - (iii) Frequency / dates of meetings
 - (iv) Sub-committees and councillors' special duties
 - (v) Attendance at meetings of other bodies
 - (vi) Subscriptions to other bodies

Leonie Allday, Clerk
3.5.13