

## KINGSTON SEYMOUR PARISH COUNCIL

Minutes of a meeting of Kingston Seymour Parish Council on Tuesday 10<sup>TH</sup> May 2016 at 8.15pm in the meeting room, Village Hall

*Declarations of Interest will be recorded at the start of the meeting: None*  
*Public Participation Time: None*

### Present:

Councillors Mike Sewell (MS, chairman), Caroline Harris (CH), Pete Harris (PH), Fred Malton (FM), Mike Wallis (MW), Ian Wariner (IW). Leonie Allday, Clerk.

In attendance: Carolyn Hills, NSC, Parish Council Liaison Officer (Chi).

### 1. Apologies for absence

Councillor Paul Cox, District Councillor Jill Iles, PC Adam Clarke.

### 2. Minutes of meetings:

- (i) Bi-monthly meeting Tuesday 15<sup>th</sup> March 2016
- (ii) Planning Meeting Monday 4<sup>th</sup> April 2016
- (iii) Special Meeting Wednesday 4<sup>th</sup> May – confidential minutes only (Clerk replacement - shortlisting meeting)

With one minor amendment (typo) the minutes were agreed to be true records of the meetings and were duly signed by the Chairman.

### 3. Police Report

No report had been received. The clerk reported on an e-mail she had received via ALCA, indicating that a parish council clerk who had attended a hustings meeting in connection with the Police and Crime Commissioner elections had secured an apology from the then incumbent that beat officers / PCSOs were often failing either to attend council meetings or to send a report; all candidates for election had undertaken to ensure that things improved. This could be helpful in holding officers to account in the future.

### 4. Infrastructure (THIS ITEM WAS DEFERRED AND WOULD BE TAKEN AFTER ITEM 12)

### 5. Services

- (i) **Website Report** - this had been circulated. It was suggested that the Clerk should ask the web manager to circulate it directly to councillors in future to save delays.

Action: Clerk

- (ii) **Community Resilience** – Community Emergency Plan - information for parishioners – The Clerk apologized that she had only recently completed this; it was decided to add this item to the agenda for the meeting the following week (18 May).

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Action: Clerk

6. Finance & Administration

**(i) Financial report and payments for approval**

The Clerk reported that the balance on the current account was £10,253.53 and that per cash book was £10,331.93. She referred councillors to the spreadsheet (attached to minutes) for an explanation of the difference. Monies received since last meeting were as follows: NSC £5,350.00 (first half precept); HMRC £215.60 (VAT repayment); NSC £100 (Village Orderly Grant). Cheques issued / funds transferred since last meeting were itemised on the spreadsheet, together with a list of payments due. It was proposed (PH, seconded FM) and unanimously agreed that the payments be made.

The Clerk further reported that the balance on the Business Reserve Account was £5628.59.

**(ii) Transparency Grant**

The Clerk reported that she had been advised by the ALCA Secretary that news was expected on 16<sup>th</sup> May.

**(iii) Clerk replacement**

PH reported that of the three candidates shortlisted for interview, one had decided not to pursue her application. A replacement had been arranged from the reserve list. FM and CH were asked to attend at 6pm the next day so that a schedule of questions to be asked at interview could be finalised; interviews would begin at 6.45pm. PH hoped that following this process, the Panel would be in a position to make a unanimous (or, failing that, a majority) recommendation to the Council.

Action: PH

7. Planning

**(i) Update on planning / listed building applications previously considered or advised:**

- Reserved matters, rural worker's dwelling, land at Tutshill Farm – consent with conditions
- Conversion of agricultural barn to holiday lets, Ham Farm – decision awaited
- Extensions to Old Rectory Cottage – decision awaited
- Livestock building Sea Wall Farm (PDA application) - decision awaited

**(ii) Planning Application No. 16/P/1073/F**, just notified – it was agreed that if the details were available on the NSC website in time, it could be added to the agenda for the meeting on 18<sup>th</sup> May

**(iii) Update on alleged breaches of planning regulations, enforcement issues etc** – none

**(iv) Appeal** - against refusal of planning permission for conversion of barn to dwelling, land opposite Helliers, Lower Strode Road – no information

**(v) Marine Planning** – briefing and registration of interest in this new process - deferred to meeting on 18<sup>th</sup> May.

8. Consultation on West of England Devolution Agreement

After a brief discussion it was generally agreed that the proposal could not be supported. It would be a return to a model that had proved unpopular in the past, would add a layer of bureaucracy and would militate against the local decision-making that was supposed to underpin the development management process. The Clerk would submit a response accordingly.

Action: Clerk

9. Reports of meetings attended

- **Town and Parish Forum 20<sup>th</sup> April**

The Clerk reported that the major item of business had been a presentation by Colin Medus (Transport) on Traffic Management. This was highly relevant to the current discussions regarding a possible speed limit for the village; the Clerk would circulate details.

Action: Clerk

10. Forthcoming meetings

- **ALCA North Somerset Group AGM, 16<sup>th</sup> June, 7.30pm, Long Ashton**

The Chairman hoped to be able to attend.

11. Correspondence & Information

Items of importance / relevance had been notified to councillors as received.

12. Members' Concerns

None.

13. Infrastructure (DEFERRED ITEM)

- a. Roads & Footpaths - General update on issues**

In the absence of PC, it was noted that a number of things remained to be done. Action had been promised for both Ham Lane (far end) and Back Lane (subsided sections between Pear Tree Farm and New Cut Bow).

- b. Discussion and agreement of required next steps following presentation of options for managing speed of traffic, given at Annual Parish Meeting**

It was noted that MW had sent a copy of the presentation to an officer (DL) at NSC, questioning the accuracy of some of the figures used. DL had responded by e-mail, indicating that in general terms the presentation fairly reflected the data supplied by NSC, but that the figures in the highest bins (>61mph) could possibly be unreliable. However he considered that this would have an insignificant effect on the means and 85<sup>th</sup> percentile which would be the reference point for road safety engineers. Nevertheless MW felt that this could render the

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shows of hands taken at the Annual Parish Meeting invalid. It was agreed that MS would arrange a meeting with DL to find out whether in DL's view there should be any alterations to the presentation, in which case a correction could be made and an explanatory note provided on the website if required. He recommended there should be no further discussion regarding speed limits until the matter was resolved with a way forward agreed by the Council following MS meeting with DL and reporting back to the Council.

PH proposed (seconded MW and unanimously agreed) that in the meantime the Council should implement in consultation with NSC the installation of white gates at the entrance to the village, in a position to be agreed with NSC. MS would raise this at his meeting with DL.

It was agreed that MS would report back to the next meeting of the Council (18<sup>th</sup> May 2016) if he managed to meet with DL ahead of that date.

Action: MS

*The meeting closed at 9.30pm*