

KINGSTON SEYMOUR PARISH COUNCIL

Minutes of a planning and special meeting of Kingston Seymour Parish Council held on Wednesday
18th May 2016 at 7.45pm in the foyer, Village Hall

Declarations of Interest under the Code of Local Government Conduct: None

Public Participation Time: None

Present:

Councillors Mike Sewell (chairman)(MS), Paul Cox (PC), Caroline Harris (CH), Pete Harris (PH), Fred Malton (FM), Mike Wallis (MW), Ian Wariner (IW). Leonie Allday, Clerk.

In attendance:

Ed and Catherine Travis, parishioners, representing applicants (item 2)

1. Apologies for absence

None.

2. Planning Application No. 16/P/1073/F: Change of use from former café and function rooms to a residential dwelling at Middle Lane Farm, Middle Lane

The Chairman invited Mr Travis to speak to the application; he explained that his parents were getting older and that he was handling an increasing amount of the fishing business; for both these reasons he needed to live near at hand. It was proposed that the external appearance should remain unaltered; minimal works were proposed to the interior to create the necessary rooms. Councillors were supportive of the proposed development in principle but it was pointed out that the planning authority considered the Flood Risk Assessment to be inadequate. Councillors suggested that a more comprehensive version should be submitted to comply with the EA's usual requirements and in particular to provide for a safe refuge / escape route within the building rather than relying on the adjacent farmhouse.

It was proposed (PH, seconded IW) and unanimously agreed that with these reservations the proposal would be supported. The Clerk would make the Council's comments accordingly.

Action: Clerk

3. Clerk replacement – Report and Recommendation of Interview Panel

PH had circulated a brief report containing the unanimous recommendation of the Interview Panel, which was that Stephen Dixon be appointed to the post, with effect from Monday 11th July. A pay point of SCP 19 on the LC 1 salary scale was determined; it was proposed (PH, seconded IW) and unanimously agreed that this would be offered. The Chairman would telephone Mr Dixon the next

day and provided he accepted the Clerk would inform the remaining candidates. The Clerk would prepare the Contract (as previously agreed) and Letter of Appointment for signature by the Chairman and issue it to Stephen Dixon.

Action: Clerk

4. Business held over from meeting 10th May:

(i) Marine Planning – registration of interest

The Clerk had circulated a briefing note prepared by John Harris in his capacity as Chairman of the North Somerset Flood Risk Action Group. It was agreed that the Parish Council had a potential interest in the process and that this should be registered.

Action: Clerk

(ii) Letter to parishioners re Emergency Plan -2nd draft

With further minor amendments this was approved for circulation, pending confirmation from Craig Connell that he was willing to share his list of telephone and e-mail contacts with a second person (or possibly with the whole Team) as back-up in case he was away if and when an emergency occurred. To avoid confusion it would be issued as a communication from the Community Resilience Team; the Clerk was willing to remain in her personal capacity as its Secretary. She would try to arrange for delivery with the next Village Magazine. Copies would also be posted on the website, on the Hall noticeboard and at the bus shelter. PH commented that behind and supporting the flyer was a more detailed Community Emergency Response Plan of which Community Resilience Team members would have copies; the Clerk was thanked for her work on this. It still remained for the Plan to be formally approved by North Somerset Council; PH had this in hand. In the meantime the absence of formal endorsement did not prevent the circulation of the summary letter.

Action: Pete Harris; Clerk

5. Roads:

(i) Update on review of traffic data

The Clerk had circulated a copy of the e-mail MW had received from NSC. The Chairman had met with the officer concerned and his subsequent e-mail to MS detailing suggested minor alterations to the original presentation had also been circulated. After discussion it was proposed (MW, seconded PC) and unanimously agreed that all the information relating to traffic information in excess of 61mph should be removed from the presentation and the 7th slide should be altered as proposed. In addition the histograms would be amended to exclude the 61mph+ bin readings. The presentation would then be posted on the website and an explanatory note concerning the changes would be added for the benefit of parishioners. An amended draft would be prepared and circulated to all councillors to enable them to confirm that comments have been properly incorporated before posting.

Action: Chairman

Some councillors felt that the way in which the discussion at the Annual Parish Meeting had been advertised was misleading and that as a result some parishioners who would have wished to express a view had not

attended. It was suggested that a poll should be taken of all adults to establish with greater certainty the level of support / opposition to a speed limit. The Chairman said that the presentation at the recent Town and Parish Forum attended by the Clerk was highly relevant to further and broader discussions of Traffic Management, which would be scheduled for the next meeting, possibly with the support of NSC.

In the meantime it was agreed that PC should contact the Highways officers to obtain advice about the installation of white gates on Lampley Road.

Action: PC

(ii) Proposed Stop or Give Way sign at junction of Middle Lane and Triangle

PC expressed his concern about the frequency with which traffic exiting Middle Lane at the Triangle failed to stop or even slow down at the junction. He had raised the matter with the Area Officer who was willing to provide a painted Give Way or Stop sign on the road. After discussion it was proposed (PC, seconded PH) and unanimously agreed that a Stop marking should be requested.

Action: PC

The meeting closed at 8.55pm

Date of next meeting: Wednesday 13th July (NB this is a change of date)