

## **KINGSTON SEYMOUR PARISH COUNCIL**

Minutes of a meeting of Kingston Seymour Parish Council on Monday 11<sup>th</sup> May 2015 at 8.16pm in the meeting room, Village Hall

*Declarations of Interest : None*

*Public Participation Time : None*

### Present:

Councillors Mike Sewell (Chairman), Paul Cox, Pete Harris, Fred Malton and Mike Wallis. Leonie Allday, Clerk.

### In attendance:

District Councillor Jill Iles.

The Chairman welcomed everyone and congratulated JI on her re-election.

### **1. Apologies for absence**

Carolyn Hills, Parish Council Liaison Officer; PC Paul Adams; PCSO Jasmine Chadwick

### **2. Minutes of meetings of 11<sup>th</sup> March 2015 (bi-monthly) and 13 April (planning)**

Following a small amendment to the minutes of the March meeting, it was agreed that the minutes of both meetings were a true record and they were duly signed by the Chairman.

### **3. Police Report**

The Clerk reported that she had received a message from PC Adams; no crimes had been reported. PC commented that a tractor mower had been stolen and the incident reported. The Clerk was asked to enquire as to why, once again, a reported incident did not appear to have been logged or the information passed through to the relevant Beat Officer.

Action: Clerk

The Clerk reported that PCSO Chadwick had visited the homes of the children involved in a recent glass-smashing incident at the Triangle and other locations. This appeared to have been constructive.

The Council had been notified of the next PCC Public Forum to be held on Wed 3 June at Gordano School, Portishead. No-one was available to attend.

### **4. Infrastructure**

#### (i) Roads and footpaths

With regards to the proposed speed and turning survey, the Clerk reported that she had contacted John Painter, NSC, again about this but had not received a reply. JI undertook to follow this up.

KSPC / 11.5.15

Action: JI

The Clerk had written as requested to the Highways Agency concerning the poor quality of the reinstatement of the road surface where the expansion joints had been replaced on the motorway bridge; they had replied that the work had been inspected and met their criteria. PC reported that NSC had responded in the same way. The Clerk had also written to Clevedon TC about the dangerous bend just north of Seawall Farm, where there was no verge and a steep drop into the ditch. She had not received a reply other than an acknowledgement and would follow this up.

Action: Clerk

It was noted that a number of potholes had been filled and some patching done to road surfaces, including the far end of Ham Lane, which was now much improved. PC had thanked the Area Officer. He reported that some areas of subsidence in Back Lane were becoming dangerous and would need attention shortly; the No Through Road sign at the top of Bullocks Lane needed repair and this had been notified to NSC.

The Clerk reported that she had received a Notice of Temporary Road Closure for part of Back Lane, to take effect on or after 20 May, for works of one day's duration. She had posted the notice on the noticeboard and on the website. She had also received a complaint by telephone from a resident of Lampley Road concerning vibration experienced in her home as a result of passing heavy traffic. It was agreed that this was an issue at various locations in the village but that little could be done – a speed limit might help, but would not necessarily do so as sometimes vibration was actually more noticeable at low speeds.

PH had made a photographic record of the condition of the parts of Ham Lane being used by contractors to access the works to the sea defences and also those who would be building the solar park. This would provide a mechanism for "before and after" comparisons.

(ii) Registration of land at Triangle as Commons

FM apologized that he had not yet made the documents available to the Clerk.

Action: FM

(iii) Phone box

The painting was still to be done.

Action: PH / MS

(iv) Gates at entrance of Rust Lane

MS reported that Yatton PC had this in hand; he proposed that the item be discharged and this was agreed.

## 5. Services

(i) Website report

KSPC / 11.5.15

No report had been requested as the web manager had recently given a report to the Annual Parish Meeting.

## **6. Finance & Administration**

### **(i) Routine payments**

The Clerk reported that the balance on the current account stood at £7858.90 and that per cash book at £7666.67. The difference of £192.23 was accounted for by un-presented cheques. Monies received and cheques issued since the last meeting were listed on the spreadsheet tabled; an updated version would be attached to the minutes. Payments were due as follows: Broker Network Ltd £301.68 (or £268.60 if a 3 year agreement was entered into – insurance premium); ALCA £69.42 (annual subscription); Clerk £15.57 (expenses as itemised). The Clerk reported that she had undertaken a comparison of local council insurers this year, and found the existing brokers, Came and Company, to be very competitive. It was proposed (FM, seconded PH) and unanimously agreed that it would be prudent to enter into a three year agreement. It was further proposed (PH, seconded FM) and agreed unanimously that the Clerk should make the above payments.

The Clerk reported that the balance on the Business Reserve Account stood at £4125.80; she proposed to transfer £1500 from the Current Account to the Business Reserve Account.

Action: Clerk

### **(ii) Grants 2015/16**

- a) Churchyard maintenance (£400)
- b) Post Office (50% of Hall hire charges, currently £265)
- c) Village Magazine (£160)

It was noted that these had been discussed and agreed at the Budget meeting in January.

## **7. Planning**

- (i) Non-material amendment to scheme for work to flood defences, Congresbury Yeo – noted, Clerk to write in support
- (ii) Update on planning applications previously considered or advised:
  - *Outline application for housing development (Hallam Homes) at North End – decision awaited*
  - *Mobile home at Acorn Carp Fishery – likely to be withdrawn*
- (iii) Update on alleged breaches of planning regulations, enforcement issues etc - none

## **8. Correspondence & Information**

Noted. Items of interest or relevance would be circulated.

## **9. Members' Concerns**

- Damage to verges by parked cars, Middle Lane near Channel View Farm. It was agreed that this was unsightly and potentially dangerous, but PC advised that the local authority would not take any action.
- Two possible breaches of planning regulations had been brought to the attention of the Council; discreet enquiries would be made before taking any further action.

KSPC / 11.5.15

- PC reported that he had been asked by several parishioners whether there was an Emergency Plan in the event of a flood, and if so, what it was. The Chairman summarized the nature and extent of the Council's engagement with Community Resilience North Somerset, and the reasons for the Council's failure to proceed from risk assessment and information-gathering to an actual Community Emergency Plan. These related to the required process, which was perceived to be overly bureaucratic for a small community, and to the lack of flexibility which appeared to be driven in the main by insurance considerations. In a short discussion it was agreed that drawing up a simple, community-led plan should now be a high priority; this would be the main item on the agenda for the July meeting.

*The meeting closed at 9.40pm*